



City Council Meeting

Thursday, September 18, 2025 at 6:00 pm

PLEASE NOTE: THE COUNCIL MEMBERS MAY ADDRESS AGENDA ITEMS OUT OF SEQUENCE, COMBINE TWO OR MORE AGENDA ITEMS FOR CONSIDERATION, REMOVE AN ITEM OR DELAY DISCUSSION AT ANY TIME TO ACCOMMODATE PERSONS APPEARING BEFORE THE CITY COUNCIL OR TO AID IN THE EFFICIENCY AND EFFECTIVENESS OF THE MEETINGS.

MEETING LOCATION

Caliente Council Chambers - 100 Depot Ave., Caliente, NV

Also available virtually via Microsoft Teams Meeting:

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

Meeting ID: 286 941 250 998 9

Passcode: ZH36Eq9C

1. Opening Activities:

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Opening Remarks
- e. Confirmation of Compliance with Nevada Open Meeting Law

2. Public Comment

(See Note 2) related to the items on the agenda below. In consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than three (3) minutes.

3. Consent Agenda

- a. Approve/Deny Payment of Bills received by Council
- b. Approve/Deny Meeting Minutes for September 4, 2025
- c. Approve/Deny Business License Application for R Gleave Construction
Construction Company

4. Items for DISCUSSION/POSSIBLE ACTION of the Caliente City Council

- a. For Discussion and/or Approve/Deny Municipal Code Variance for carport
installation
Hannah Decker
- b. For Discussion and/or Approve/Deny Lincoln County Human Services request
to use the back part of the Depot for the food drop and be able to use
bathrooms

Amber Box

- c. For Discussion and/or Approve/Deny Lincoln County High School request to hold bonfire at the Caliente Industrial Park on October 2nd at 8pm**

Benson Bleak & Michael Collins

- d. For Discussion and/or Approve/Deny Lincoln Community Coalition request for \$100 donation for the Gingerbread Fun Run**

Lincoln Community Coalition

Will need jpg of the city logo to put on their shirts

- e. For Discussion and/or Approve/Deny Lincoln Community Coalition request for the Gingerbread Fun registration form to be added to the October bills**

Lincoln Community Coalition

- f. For Discussion and/or Approve/Deny Caliente Partners Group request for waiver of penalties for months of April in the amount of \$1,131.30 and June in the amount of \$1,075.85**

Michael Cook

- g. For Discussion and/or Approve/Deny Proclamation for Unity Day on October 22, 2025 in support of October as National Bullying Prevention month**

- h. For Discussion and/or Approve/Deny Resolution No. 2025-09 Augmenting the 2025-2026 Budget of the City of Caliente's Streets and Roads fund**

Brenda Northup

Budget Augmentation is required for the funds to purchase a skid steer for Public Works Department in the amount of \$85,900. Department of Taxation approved Resolution 2025-05 on September 5, 2025 for the medium term obligation requested for this purchase.

- i. For Discussion and/or Approve/Deny use of Emergency Relief Funds for flood disaster mitigation in the City of Caliente**

5. Appointed/Contracted Personnel Reporting

- a. City Clerk's Report**

City Clerk Northup

- b. Public Works Manager's Report**

Public Works Manager Brackenbury

- c. Discussion of Legal Issues**

City Attorney Katschke

- d. Building Inspector's Report & Lincoln County Regional Transportation Committee (LC RTC) Update**

Jamin Hunter

- e. Discussion of Issues Related to Public Safety**

Fire Chief George Rowe / L.C. Sheriff's Department

- f. Lincoln County Power District**

Dane Bradfield

- g. Lincoln County Commissioners Report**

Diane Path

6. Discussion of Council Members Responsibilities

- a. Tourism / Boxcar Museum**

Councilmember Betsy Comella

- b. Community Development / Planning Commission**

Councilmember George T. "Tommy" Rowe

- c. Parks / Beautification Committee / Tree Board**

Councilmember Joseph Livreri

- d. Public Utilities**

e. Mayor's Report & City Hall / Depot

Mayor Steve Rowe

7. Public Comment

(See Note 2) related to any matters concerning the City of Caliente. In consideration of others, who may also wish to provide public comment, please avoid repetition and limit your comments to no more than three (3) minutes.

8. Schedule date and review agenda topics for the next meeting

9. Adjournment

NOTE 1: Items on this agenda may be taken in a different order than listed. Items may be combined for consideration by the Council. Items may be pulled or removed from the agenda at any time.

NOTE 2: Public comment may be made on any issue and any discussion of those items related to the City of Caliente; provided that comment will be limited to areas relevant to and within the authority of the Council. No action will be taken on any items raised in the public comment period. At the discretion of the Chairman, public comment may be received prior to action on individual agenda items. Public Comment may not be limited based on viewpoint. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the committee may refuse to consider public comment. See NRS 233B.126.

NOTE 3: We are pleased to make accommodations for members of the public who are disabled. Caliente City Hall, P.O. Box 1006, Caliente, NV 89008-1006, has been designated to coordinate compliance with the nondiscrimination requirements contained in the Dept. of Housing and Urban Development Regulations implementing Section 504 at 24 Code of Federal Regulations Part B. Persons with disabilities who require special accommodations or assistance (e.g. sign language interpreters or assistance listening device) at the meeting should notify City Hall at 775-726-3131, P.O. Box 1006, Caliente, NV 89008-1006. TDD Relay Service #800-326-6868 (Rural NV).

NOTE 4: In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, religion, age, disability (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 7200-6382 (TDD). USDA is an equal opportunity provider, employer, and lender.

AFFIDAVIT OF POSTING

STATE OF NEVADA]
COUNTY OF LINCOLN]
CITY OF CALIENTE]

I, Brenda Northup, appointed City Clerk for the City of Caliente, affirm that, prior to 9:00 a.m. of the third working day before this meeting, a copy of this agenda was posted at the Caliente City Hall, 100 Depot Ave., Caliente, NV 89008 in said City of Caliente, in accordance with NRS 241.020, where the proceedings are pending. Additional copies of the agenda were posted at Great Basin Foods, 103 Clover St., Caliente, NV 89008 and Jerry Sinclair, 880 Front St.. Caliente, NV 89008 and

Caliente Post Office, 700 Front St., Caliente, NV 89008.

POSTING DATE & TIME: 9/12/2025 1:50pm

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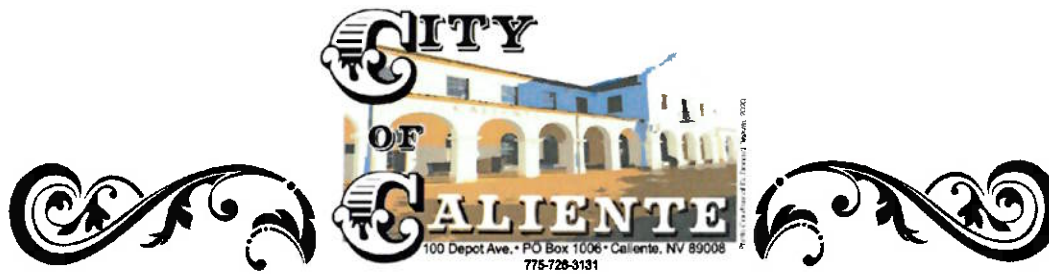
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Brenda Northup

City of Caliente Clerk

Contact: City of Caliente is an Equal Opportunity employer and provider. Brenda Northup, City Clerk
(bnorthup@cityofcaliente.com 775-726-3131) | Agenda published on 09/12/2025 at 1:48 PM



September 18, 2025

City of Caliente City Council Meeting

1. Joelyne Rowe
2. Garry Harris
3. Bob Magnus
4. John Maryk Oakes
5. Ron Clague
6. Charli Miller
7. Benson Bleck
8. Angus Llewellyn
9. Bill Buchanan
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____



CITY OF CALIENTE COUNCIL MEETING AGENDA REQUEST

Person/Organization requesting item: Lincoln County Human Services

Contact info: Amber Box 775 962 8084

Date of Council meeting: Sept 18 2025

Action requested: (what, when, where, why)

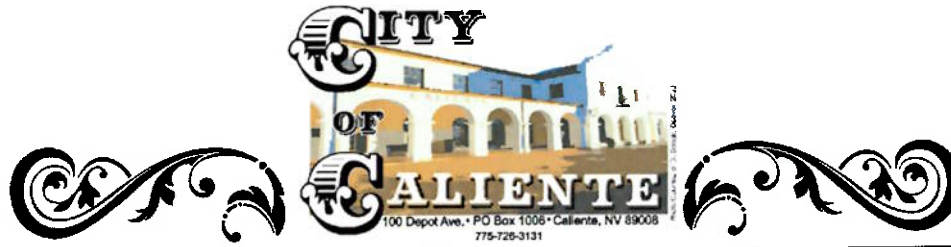
Use the back part of the Depot for our food drop (like we used to til it went under construction) be able to use the bathrooms

Amber Box
Signature

8/29/25
Date

upnp
Received

8/29/25
Date



CITY OF CALIENTE COUNCIL MEETING AGENDA REQUEST

Person/Organization requesting item: Benson Bleak & Michael Collins

Contact info: Michael Collins 702-219-9338

Date of Council meeting: Sept. 18th

Action requested: (what, when, where, why)

Lincoln County High School is hosting Homecoming 2025 September 29th -October 4th. The annual homecoming bonfire is scheduled for Thursday, October 2nd at 8:00pm. LCHS would like to ask for approval to hold the bonfire at the Caliente Industrial Park. The school will bus the students to and from the event to limit the traffic flow in and out of the industrial park. We would also require the assistance of the Caliente Volunteer Fire Department to be on standby throughout the event.

Event: Homecoming 2025

Date and Time: Thursday, October 2nd at 8:00pm

Location: Caliente Industrial Park

Purpose: The purpose of the Bonfire is to promote school spirit.

Number of Attendees: 180 high school students, 15 high school staff members and 100 alumni members and local community members. Traffic control will be organized by LCHS Staff for bus location, alumni and community members attendance

Safety measures: Site of the bonfire approved by the Caliente City Council. Fire department truck(s) strategically located. After approval from the city council the Lincoln County Sheriff Department will be notified of the event. Perimeter of the students will be set by the fire department with assist from the LCHS staff. Fire extinguishers and fire truck(s) will be on-site. Supervision of the crowd will be controlled by LCHS staff with guidance from the fire department. Medical personal will be on standby. Communication plan in case of emergencies will be conducted by Sean FitzSimons LCHS Athletic Director, Caliente City Council member and Caliente Volunteer Fireman. Compliance with local fire safety codes and regulations will be controlled by Caliente Volunteer Fire Department.

Communication: The LCHS Staff will be using their school radios to communicate with staff. Michael Collins will communicate with Senior parent Sean FitzSimons and he will have a LCHS Staff radio and his Caliente Fire radio.

Michael Collins

September 8, 2025

Signature

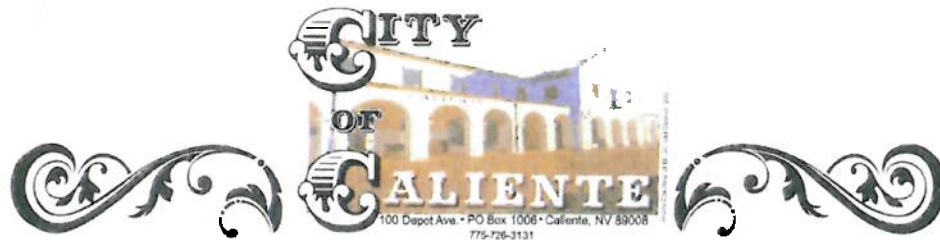
Date

SLG

9/4/25

Received

Date



CITY OF CALIENTE MEETING AGENDA REQUEST

Person/Organization requesting item: Lincoln Community Coalition

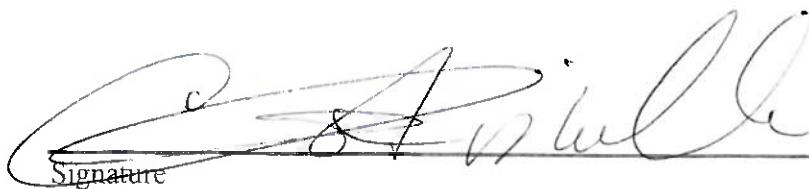
Contact info: Charli Miller 775-271-1171

Date of Council meeting: ~~9-21-2025~~ 9/18/2025

Action requested: (what, when, where, why)

LCC is Asking for a \$100 Donation
for the Gingerbread fun Run -

We will need a JPG of your logo
to put on our shirts.



Signature

8/28/25

Date



Received

8/28/25

Date



August 6, 2025

To Our Valued Lincoln County Businesses,

The 12th Annual Gingerbread Fun Run will be held on November 11, 2025, alongside the Holiday to Remember Vendor Fair in Caliente, NV. We are proud to once again host this event and, with your continued generosity, we can make this year's Fun Run our best yet—supporting local youth through impactful prevention and enrichment efforts.

All proceeds from the event will support the Lincoln Community Coalition's mission to prevent youth substance use, promote mental wellness, and provide educational and enrichment programs throughout Lincoln County.

Sponsorship begins at \$100, which includes:

- Your business logo on the back of the event shirt
- One event T-shirt

If you've sponsored in the past, we can use your logo on file. New sponsors or those wishing to update their logo should email it to Director@LCCoalition.org by September 11, 2025.

We will be providing fun giveaways, water, and healthy snacks for all participants. The Gingerbread Fun Run is more than a race—it's a chance for families, friends, and neighbors to celebrate community, fitness, and the joy of giving back during the holiday season.

In the last year, the Lincoln Community Coalition has:

- Launched the Lincoln County Literacy Enrichment Program with Dolly Parton's Imagination Library
- Expanded mental health support through youth education, community events, and adult training
- Secured funding to provide Teen Nights, Senior Movement Days, and public prevention outreach

- Parenting courses offered and life skills training for families, including justice-involved individuals
- Continued coalition-building efforts with schools, law enforcement, and local agencies

Your sponsorship helps us continue this essential work and bring lasting, positive change to Lincoln County.

If you have questions, please contact Charli Miller at 775-271-1171 or email Director@LCCoalition.org.

Thank you again for supporting the Gingerbread Fun Run and helping us foster a healthier, safer, and more connected community.

Warm regards,

Charli Miller

Charli Miller
Executive Director
Lincoln Community Coalition of Nevada

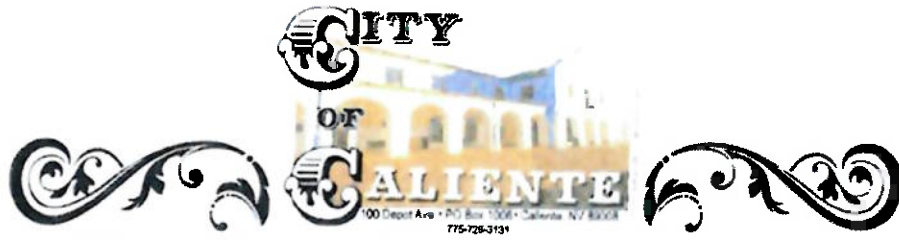
Please make checks payable to:

Lincoln Community Coalition of Nevada

P.O. Box 224

Panaca, Nevada 89042

The Lincoln Community Coalition is a 501(c)3 non-profit organization. A confirmation letter will be sent for every donation.



CITY OF CALIENTE MEETING AGENDA REQUEST

Person/Organization requesting item: Lincoln Community Coalition of Nevada

Contact info: Director@lccoalition.org 775-271-1171

Date of Council meeting: 9/18/2025

Action requested: (what, when, where, why)

LCC is asking for the Gingerbread Fun registration form to be added to the October bills.

Charli Miller

9/10/2025

Signature

Date

D. Davis

9-10-25

Received

Date



CITY OF CALIENTE COUNCIL MEETING AGENDA REQUEST

Person/Organization requesting item: Caliente Partners Group LLC

Contact info: Michael Cook - CEO

Date of Council meeting: 9.18.25

Action requested: (what, when, where, why)

Request to City Council for waiver of penalties for
months April & June.

Signature

9-18-25

Date

Received

Date

RESOLUTION 2025-10

City of Caliente Unity Day is Wednesday, October 22, 2025

WHEREAS, our community is composed of people who are all different, yet all live, work, and reside together in our town,

WHEREAS, in the course of living and working together there is sometimes conflict and even behaviors like bullying that cause strife and hardship,

WHEREAS, many children and adolescents are affected by bullying annually, causing pain and health repercussions that can last for years,

WHEREAS, targets of bullying are more likely to acquire physical, emotional, and learning problems and students who are repeatedly bullied often fear such activities as riding the bus, going to school, and attending community activities,

WHEREAS, the presence of bullying in our community creates an environment that may hold our children back from being all they can be,

WHEREAS, research has shown that promoting and modeling the prosocial behaviors of kindness, acceptance of difference, and inclusion creates healthier communities for all people with fewer incidences of bullying; and

WHEREAS, coming together, united in our desire to create a healthier community for all,

NOW THEREFORE BE IT RESOLVED, that Mayor Steve Rowe proclaims **Wednesday, October 22nd** as City of Caliente Unity Day; and

BE IT FURTHER RESOLVED, that Caliente schools, students, parents, recreation programs, religious institutions, and

community organizations be encouraged to engage in Unity Day, bringing all citizens together to celebrate kindness, acceptance

of difference, and inclusion to protect our town from bullying and create a healthier community.

Steve Rowe, Mayor

Date

Brenda Northup, City Clerk

Date

RESOLUTION 2025-09

A RESOLUTION TO AUGMENT THE 2025-2026 BUDGET OF CITY OF CALIENTE'S STREETS AND ROADS FUND.

WHEREAS, the total resources of the STREETS AND ROADS FUND were budgeted to be \$309,162 on July 1, 2025; and

WHEREAS, the total resources are now determined to be \$395,062; and

WHEREAS, said additional unanticipated resources are as follows:

REVENUES IN EXCESS OF THOSE BUDGETED
(CAPITAL LEASE PROCEEDS) \$ 85,900

WHEREAS, there is a need to apply these excess proceeds in the STREETS AND ROADS FUND.

NOW, THEREFORE, it is hereby RESOLVED, that the City of Caliente, shall augment its

2025-2026 budget by appropriating \$85,900 for use in the STREETS AND ROADS FUND, thereby increasing its expenditures and other uses from \$309,162 to \$395,062. A detailed schedule is attached to this Resolution and by reference is made a part thereof.

IT IS FURTHER RESOLVED, that the City Clerk of the City of Caliente shall forward the necessary documents to the Department of Taxation, State of Nevada.

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PASSED, ADOPTED, AND APPROVED the 18th day of September, 2025.

AYES:

NAYS:

CALIENTE CITY COUNCIL:

ATTEST:

Steve Rowe, Mayor

Brenda Northup – City Clerk
City of Caliente



Lincoln County Sheriff's Office

Activity Report - August 2025

Calls for Service breakdown by location:

Alamo	102
Caliente	106
Panaca	53
Pioche	145
Hiko/Rachel	42
Other (Mt Wilson, Eagle Valley, Ursine, outside jurisdictions, etc)	25
Grand Total Call for Service	473

Calls for Service breakdown by type:

31 911 hangups, 1 abandoned vehicle, 2 administrative duties, 4 agency assist, 4 alarm, 32 animal problem, 3 assault, 3 burglary, 25 citizen assist, 17 court assignment, 2 custodial interference, 3 disorderly conduct, 4 dog attack, 4 domestic disturbance, 1 controlled substance, 3 DUI, 5 fire, 11 officer investigation, 1 found property, 1 fraud, 1 harassment, 1 illegal dumping, 1 intoxicated person, 41 office report, 2 juvenile problem, 5 keep the peace, 1 littering, 29 medical emergency, 2 missing person, 24 motorist assist, 2 OHV enforcement, 29 paper service, 1 overdose, 14 traffic accident, 7 property damage, 3 public relations, 2 public land, 18 property/business checks, 3 sex offender registration, 9 special assignment, 25 suspicious person, 6 theft, 2 auto theft, 1 threatening, 4 traffic enforcement, 16 traffic hazard, 3 training exercise, 8 trespassing, 1 utility problem, 14 VIN inspection, 5 wanted person, 1 weapon offense, 9 welfare check.

Sheriff's Office/Coroner's Office conducted: 2 death investigations

Sheriff's Office traffic stops conducted: 208

Sheriff's Office/Lincoln County Detention Center booked in: 21 arrests (Does NOT include contract inmates)



The 21 arrests were booked in August for the following offenses:

1. Coercion
2. Driving while under the influence, Child neglect
3. Arrest Warrant
4. Possession of a Controlled Substance
5. Domestic battery
6. Jail housing/serving time
7. Jail housing/serving time
8. Possession of stolen property, Alter Vehicle Identification Number, Possession of a controlled substance, Possession of drug paraphernalia, Obstructing an officer
9. Driving while under the influence, Open container
10. Conditional release from custody violation
11. Jail housing/Serving time
12. Intimidating an officer, Obstructing an officer
13. Possession of a firearm by prohibited person
14. Domestic battery, Coercion
15. Driving while under the influence
16. Driving while under the influence, Fail to maintain travel lane, Possession of multiple driver's licenses
17. Driving while under the influence
18. Driving while under the influence, Child neglect, Failure to stop at roadblock
19. Disorderly conduct
20. Domestic battery
21. Disorderly conduct, Obstructing an officer, Resisting an officer

Sheriff's Office/Lincoln County Detention Center current inmate population: 42

U.S. Marshal contract inmates: 20

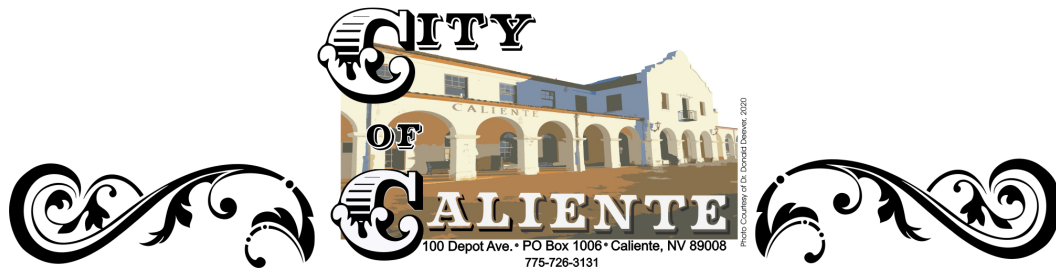
North Las Vegas Police contract inmates: 12

County/local inmates: 10

U.S. Marshal inmate contract billing for August 2025: \$ 72,957.00

U.S. Marshal inmate transport reimbursement for August 2025: \$ 3,147.20

North Las Vegas Police inmate contract billing for August 2025: \$ 44,880.00



September 18, 2025

City Clerk's Report

Citizen Reports/Complaints:

- Letter sent to property owner regarding fire/health hazard complaint received 8/27/25.

Utilities:

- Business as usual: billing in progress, 10-day shutoffs, CPU account updates, customer service.
- Customer Service Clerk training on water read imports to assist with billing activity.
- September bill will be a five-week billing cycle.

Grants:

- Caliente Advance Assistance Flood Mitigation – Quarter 2 report submitted with invoices for reimbursement, no reimbursements yet and no response on follow-up. 60% Design Memo completed and presented by Sunrise Engineering, on track for the timeline to complete by end of calendar year.
- CDBG Depot – Final hardware installation completed July 3, 2025. The last item related to texturizing/patches on wall will be fixed, Spectra working on supplies needed and will schedule once those are secured. Final Spectra payment of \$54,664.25 (ARPA) issued, delivery pending final signoff. No change.
- ARPA funds are all obligated as revenue replacement and projects, reporting for annual reporters (Caliente) has been completed. Final funds are for Spectra. (ongoing, no change)
- RBDG grant requested for Depot drainage project. Awards are pending final funding notice from the Federal Government; they will determine distribution at that time. No ETA given, no change.

Other:

- End of Year accounting work in-progress. Finding a lot of work to resolve discrepancies in Caselle from prior years. Ongoing work with Caselle and CPA office.
- Dept of Taxation approved the skid steer purchase, pending update form CAT on amortization schedule. Final step is to augment budget for this purchase.
- GIS mapping project ongoing for addresses and parcels to update County Assessor office and maps. Pending request for additional zoning maps from Sunrise Engineering that are more user friendly with specifics on parcels.

Public Works Manager Report 09.18.2025

Meetings attended/ Contacts Made:

- Conservation District
- Mayor Rowe, Franklin Katschke, Brenda Northup
- Shane Chenney
- Gov. Office
- Lincoln County Fire
- Lincoln County Power District
- Fugal Companies
- MJ Company
- Lincoln County Sheriff's Office
- Several residents concerning flood

Work done by City crew:

- Flood clean-up & Flood Control on Denton Heights
- Street cleaning dirt and debris from flood
- Depot prep for new material
- Trash pickup and clean up
- Weeds & weed control
- Mowing & trimming
- Tennille St. Project
- Fixing bins
- New Mover
- Sewer ponds electrical & installing new aerator

Work to be done:

- Continue cleaning up
- Finish Depot Wall
- Clean up Parks
- Weed control
- Continue cleaning street, replacing water meter caps and digging out after flood

- Building repair
- Vehicle & equipment maintenance
- Flagpole

Wanted to extend a Thank you to:

- Mayor Rowe for all the help with the flood
- Brenda and her staff for helping with everything since I could not be in the office
- Lincoln County Roads Department
- Lincoln County Emergency Management
- Lincoln County Power District
- Lincoln County Sheriff's Office